

SUBSTITUTE HANDBOOK

Thank you for agreeing to be a substitute teacher for our district.

Your contributions are an essential part in meeting our mission to help all students reach their academic and personal potential.

SCHOOL DISTRICT OF



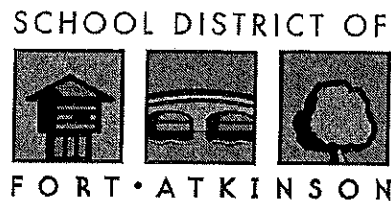
FORT • ATKINSON

Please direct questions to ...

Amy Oakley
Director of Instruction
Phone: (920) 563-7802
Fax: (920) 563-7809
E-mail address:
oakleya@fortschools.org

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WELCOME

To Fort Atkinson Substitute Teachers:

On behalf of the Board of Education and the Administration, welcome to the School District of Fort Atkinson. The role of the substitute teacher is a challenging one, which brings with it many rewards and the opportunity to assist in the smooth operation of the instructional program of the School District of Fort Atkinson.

The purpose of this handbook is to provide substitutes with the information needed in order to provide continuity to the instructional program when teachers must be absent from their classrooms. In addition to providing assistance to the instructional program, another primary responsibility of substitute teachers is to maintain a safe, attractive, and supportive educational environment for the students entrusted to their care. Do not hesitate to ask principals specific questions or call upon them whenever assistance is needed. Also, if the Director of Instruction's office can be of assistance to you, please feel free to call, 920-563-7802.

We are pleased that you have chosen to join the rest of the staff in their efforts to fulfill the mission of the School District of Fort Atkinson. Have a great year!

Sincerely,

Amy Oakley
Director of Instructional Services

DIRECTORY OF THE SCHOOL DISTRICT OF FORT ATKINSON

SCHOOL BOARD MEMBERS

Rodger Thomann President
Carrie Chisholm Vice President
Bob Chady Treasurer
Kristin Wallace..... Clerk
Scott Johnson Member

CENTRAL OFFICE PERSONNEL Luther Administration Center 201 Park Street

Superintendent of Schools	Dr. James E. Fitzpatrick	563-7807
Director of Instructional Services	Amy Oakley	563-7802
Business Manager	Jason Demerath	563-7800
Director of Pupil Services and Special Education	John Peterson	563-7804
Technology Coordinator	John Ottow	563-7813
Supervisor of Buildings and Grounds	Dennis Kuchenmeister	563-7808
School Nurse	Lisa Jensen	563-7805
Aesop Administrator	Cindy Fairfield	568-4468

FORT ATKINSON DISTRICT SCHOOLS

Elementary Schools

Barrie Elementary School 563-7817

1000 Harriette Street

Grades K-5

Principal Brent Torrenga

Carol Klein, Secretary

Purdy Elementary School..... 563-7822

719 South Main Street

Grades Early Childhood-5

Principal Dr. Rick Brietzke

Karen Hetts, Secretary

Luther Elementary School..... 568-4465

205 Park Street

Principal David Geiger

Melanie Dunkleberger, Secretary

Rockwell Elementary School 563-7818

821 Monroe Street

Grades K-5

Principal Vicki Wright

Joan Gozy, Secretary

Middle School

Fort Atkinson Middle School..... 563-7833

310 South 4th Street, East

Grades 6-8

Principal Dr. Robert Abbott

Associate Principal Paul Christiansen

Annette Krance, Secretary

High School

Fort Atkinson High School 563-7811

925 Lexington Boulevard

Grades 9-12

Principal Dr. Jeff Zaspel

Associate Principal Mark Hoernke & Mark Pollex

Kim Patrick, Secretary to the Principal

APPLICATION PROCEDURES FOR EDUCATIONAL DEGREE SUBSTITUTES

Complete All Checklist Items For Educational Degree Substitutes

- ✓ Complete application form*
- ✓ Copy of current teaching license
- ✓ Personnel Information Card
- ✓ Copy of current tuberculosis certificate (not older than 1 year)
- ✓ Form W-4 (payroll information) Bring two forms of identification – e.g. driver's license and social security or passport
- ✓ Statement briefly describing the teacher who most influenced your life and indicate the qualities that caused you to specify this teacher.

* Forms are available in the Director of Instruction's Office:

Luther Administration Center
201 Park Street
Fort Atkinson, Wisconsin 53538-2155
(920) 563-7802

APPLICATION PROCEDURES FOR NONEDUCATIONAL DEGREE SUBSTITUTES

Complete All Checklist Items For Non-educational Degree Substitutes

- ✓ Interview with Director of Instructional Services
- ✓ School District of Fort Atkinson Substitute Application Form*
- ✓ Statement briefly describing the teacher who most influenced your life and indicate the qualities that caused you to specify this teacher.
- ✓ Personnel Information Card
- ✓ Class Observation Card
- ✓ Original Transcripts showing date degree was conferred
- ✓ Copy of current tuberculosis certificate (not older than 1 year)
- ✓ Copy of current teaching license. Obtainable through the Wisconsin Department of Public Instruction License Application Form. WISCONSIN DPI LICENSE IS A REQUIREMENT FOR SUBSTITUTE TEACHING (application form available on-line only)
- ✓ \$100.00 Fee for obtaining Wisconsin Teaching Certificate
- ✓ \$150.00 Fee for obtaining Wisconsin Teaching Certificate if degree was earned outside the state of Wisconsin
- ✓ Fingerprint Cards if applicable
- ✓ Form W-4 (payroll information) Bring two forms of identification – e.g. driver's license and social security card or passport.

When you have completed all the forms, call our office at 920/563-7802 to verify that you are approved and in the system.

* Forms are available in the Director of Instruction's Office:

Luther Administration Center
201 Park Street
Fort Atkinson, Wisconsin 53538-2155
(920) 563-7802

RENEWAL OF APPLICATION

At the end of each school year, your profile will be automatically carried over into the next school year via the Aesop system unless you did not accept at least one assignment in the previous school year. To be removed from the substitute teacher list, you may inactivate yourself within the Aesop system on your homepage or call Cindy Fairfield, Aesop Administrator, at 568-4468 or contact her by e-mail at aesophelp@mail.fortschools.org.

Your Wisconsin teacher's license must also be kept current. Please forward a copy of any renewal to the office of the Director of Instruction.

SUBSTITUTE TEACHER DEFINITIONS

Daily substitutes

Defined as teachers employed on a daily basis or up to a maximum of five (5) days in one assignment.

Short-term substitutes

Defined as teachers employed for a period of six (6) to a maximum of twenty (20) days in the same teaching assignment.

Long-term substitutes

Defined as teachers employed for twenty-one (21) or more consecutive schools days in the same teaching assignment.

Please see page 10 for payroll information for each category.

CERTIFICATION REQUIREMENT FOR SUBSTITUTE'S LICENSE

Daily and short-term substitutes must be licensed teachers; however, they may be employed to teach any subject at any grade level no matter what their area of certification is.

Long-term substitutes may be employed only in the subject and/or grade level of their license. Emergency licenses may be granted to long-term substitute teachers at the request of the District Administrator.

WISCONSIN CERTIFICATION FOR SUBSTITUTE TEACHERS

Five-year license

A five-year license allowing a person to serve as a substitute teacher may be issued to an applicant who has held or is eligible to hold a regular Wisconsin license for the teaching assignment or the equivalent license issued in another state.

One-year license

For individuals not regularly employed in teaching for five years

Teachers who have not been regularly employed within the teaching profession within the past five years, but who are endorsed by a teacher preparation institution as having completed an approved teaching program, may be issued a one-year license upon the written request of an employing district administrator. For conversion of this license to a regular license, the completion of six semester credits of refresher work in methods or academic subjects, or both is required.

Conversion of a one-year license to a five-year license

For individuals not regularly employed in teaching for five years

A five-year license may be issued to an applicant who has not been regularly employed in the teaching profession within the past five consecutive years, with the following requirements:

- * institutional endorsement
- * evidence of completion of six semester credits of refresher work in methods or academic subjects, or both, within the five year period immediately preceding the filing of application for licensure.

APPROVED LIST OF SUBSTITUTE TEACHERS

Each year the Director of Instruction develops an approved list of available substitutes. This list of substitutes is entered into the Aesop software and those individuals will be able to access and accept positions.

If at any time, it becomes impossible for you to accept substitute assignments, notify the Director of Instruction's Office to prevent the inconvenience which may result to both yourself and the district if your name is carried on the active list when you are not available.

Please either update your profile in the Aesop software or notify the Director of Instruction by phone or e-mail any change in address, telephone number or name change occurs.

SUBSTITUTE TEACHER PLACEMENT

Please refer to the Aesop system for information on how substitute teaching jobs can be accessed. If you have questions regarding accessibility of substitute placements, please contact Cindy Fairfield, Aesop Administrator, at 568-4468 or by e-mail at aesophelp@mail.fortschools.org.

PAYROLL PROCEDURES

1. Principals reconcile daily absence reports within the Aesop system which become the basis of substitute teacher payments by the Business Office.
2. Substitute teaching done through the 15th of each month will be paid as part of the payroll on the last day of that month. Substitute teaching done between the 16th and the last day of the month will be paid on the 15th of the next month.
3. Pay checks are mailed directly to substitute teachers from the Business Office. Be sure we have your current address on file. Direct deposit is available. Please contact the Business Office to enroll.
4. Payroll deduction is available to all employees for making contributions to 403(b) plans (i.e., a standard or traditional tax sheltered annuity and/or to a Roth tax sheltered annuity).

Regular Pay Scale:

1 day any classroom	\$85 per day and \$50 per half day
2 – 5 days consecutively in the same classroom	\$90 / day
6 – 20 days consecutively in the same classroom	\$95 [retroactive to day 1]
21 days consecutively in the same classroom	\$170.94 per day (Based on current salary schedule)

Longevity Incentive:*

1 – 25 days in any classroom	\$85 per day and \$50 per half day
26 – 50 days in any classroom	\$90 per day and \$52 per half day
50+ days in any classroom	\$95 per day and \$55 per half day

*The counting of days for the longevity rate starts at the beginning of each school year.

NOTE: When a long-term substitute is hired for a teacher taking a semester leave of absence, the base salary rate begins on day 1.

Absent any specific written agreement for periods less than one semester, the understanding is that the substitute teacher will be paid according to the incremental scale shown above.

School District of Fort Atkinson 2011-2012

August '11

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '11

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October '11

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

November '11

Su	M	Tu	W	Th	F	Sa
						5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '11

Su	M	Tu	W	Th	F	Sa
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January '12

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February '12

Su	M	Tu	W	Th	F	Sa
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March '12

Su	M	Tu	W	Th	F	Sa
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April '12

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May '12

Su	M	Tu	W	Th	F	Sa
						5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June '12

Su	M	Tu	W	Th	F	Sa
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July '12

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

First Day of School

Non-Student Contact Days (Teacher Contract Days)
 Teacher Orientation Days: August 29 and 30
 District Staff Development Day: August 31
 Semester Records Day: January 23
 SWEIO: February 24

Noon Dismissal - Teacher Records Days
 November 4, March 30, June 8 (end of quarters)

Noon Dismissal - Professional Development
 October 7, December 2, January 13, February 23, April 27

Holiday/Vacation/Convention (No Classes)

Labor Day - September 5
 WEAC - October 27-28
 Thanksgiving - November 24-25
 Winter Break - December 23-January 2
 Spring Break - March 19-23 (Easter April 8)
 Memorial Day - May 28

Comp Days for Conferences:
 November 23 and April 6

New Teachers Report

August 24 and 25

Parent / Teacher Conferences

Elem: November 17 & 21, February 16 & 20
 MS: November 15 & 17, March 6 & 8
 HS: November 10 & 14, April 5

JOB DESCRIPTION - SUBSTITUTE TEACHER

QUALIFICATIONS:

1. Duly certified by the Wisconsin Department of Public Instruction
2. Experienced in the grades or subjects to which assigned
3. Skilled in the areas of teaching performance and interpersonal relations
4. Available with few or no restrictions
5. Such alternatives to the above qualifications as may be appropriate

REPORTS TO: Building principal/designee

JOB GOAL: To enable each student to pursue education as smoothly and completely as possible in the absence of the regular teacher.

PERFORMANCE RESPONSIBILITIES:

1. Reports to the building office upon arrival at the school building.
2. Reviews with the principal or designee, as necessary, all plans and schedules to be followed during the teaching day.
3. Maintains as fully as possible the established routines and procedures of the school and classroom to which assigned.
4. Teaches the lesson outlined and described in the plans prepared by the absent teacher.
5. Consults as appropriate with the building principal before initiating any teaching or other procedures not specified in the absent teacher's lesson plans.
6. Assumes responsibility for overseeing pupil behavior.
7. Reports in writing, on the form provided by the District, on the day's activities at the conclusion of each teaching day.
8. Follows all policies, rules, and procedures to which regular teachers are subject and which good teaching practice dictates.
9. Assumes other responsibilities as assigned by the building principal.

RESPONSIBILITIES OF THE SUBSTITUTE TEACHER

Professional Ethics

1. Substitutes should maintain a professional attitude in the matter of confidentiality of all information regarding school, staff, and/or children with whom they work.
2. Any observations, suggestions, or criticisms which seem pertinent to more effective instructional procedures should be made to the principal of the school involved.
3. Comments comparing one school with another, one class with another, or one student with another, are discouraged.

General Procedures

1. School hours of substitute teachers are the same as for the regular teaching staff. Any deviations from these hours must have the approval of the building principal.

	<u>Begin</u>	<u>End</u>	<u>Lunch</u>
Elementary	8:00	3:00	45 minutes
Middle School	7:50	3:10	30 minutes
High School:	7:45	3:00	30 minutes

2. The substitute should attend and feel free to participate in building meetings unless excused by the principal.
3. The substitute teacher should report to the main office on arrival for instructions and help at least 15 minutes prior to the start time listed above for check in, room assignment and lesson plan confirmation.
4. The substitute teacher will be expected to assume responsibility for the special duties of the regular teacher unless the principal releases the substitute from a particular responsibility.
5. The substitute should endeavor to preserve the regular routine of the classroom. The daily class schedule and lesson plans provided by the regular teacher should be followed.
6. Any material or equipment used by the substitute should be returned to its proper place before leaving the school.
7. Substitute teachers are encouraged to review school handbooks to become familiar with individual school policies and procedures. Copies of handbooks are available on the district website.

8. Firm, fair treatment of all students, combined with explicit explanations and directions, will preclude many disciplinary problems. When individual pupils cause behavioral problems which are disruptions to the learning environment, the substitute teacher should refer those students to the principal or assistant principal with a disciplinary referral or note explaining the circumstances.
9. There will be zero tolerance for both staff and students for alcohol and other drug abuse. Any suspected usage by students needs to be referred to the principal or assistant principal. Please see Board Policy 523.2 ***Drug-Free Workplace*** (page 15).
10. No physical force should be used with any student at any time.
11. A classroom should never be left unattended.
12. Fire drills are held regularly each month in all schools. The emphasis is on prompt, orderly evacuation of the buildings. Each school will provide substitute teachers with specific fire drill plans and civil defense regulations.
13. In case of pupil illness or accident, the school office should be notified immediately.
14. All injuries to employees, pupils, or the general public should be reported to the principal at once, and an accident report should be completed before leaving the school.
15. The substitute teacher should leave the regular teacher a brief summary of the day's activities. Ideally, this should be done within the Aesop system. Please contact the building secretary for individual building procedures regarding feedback form completion.
16. The substitute teacher should correct assigned work as possible or as requested within sub plans.
17. The substitute should report to the main office before leaving at the end of the day. If the substitute is assigned for an extended period of time, this daily reporting is not necessary.
19. Accurate record keeping is necessary. The substitute should report that day's absences accurately.
20. The substitute teacher should leave the room tidy at the end of the day. Check the windows and doors to be sure they are locked before leaving.

BOARD POLICY 523.2

523.2 - Drug-Free Workplace

The School District of Fort Atkinson prohibits the illicit manufacture, distribution, or use of controlled substances or alcohol in the workplace. Employees are prohibited from reporting to work under the influence of alcohol or controlled substances (drugs). The School District of Fort Atkinson requires and shall enforce drug and alcohol testing of employees when there is reasonable suspicion that employees are under the influence of or consuming alcohol or controlled substances in the workplace. Violations of this policy may result in disciplinary action leading up to and including termination of employment.

The District provides and encourages all District employees to use the Employee Assistance Program (EAP) services. Participation in the EAP that occurs as a result of violation of the District's drug/alcohol policy, however, will not necessarily reduce the disciplinary action resulting from the violation. Information concerning alcohol or chemical dependency of employees shall be maintained in a confidential manner.

The School District of Fort Atkinson does not discriminate in employment on any basis protected by federal, state or local laws.

Legal Ref.: Chapter 161, Wisconsin Statutes
Sections 103.15, 118.25, 121.52(2)(3), 125.09(2), Wisconsin Statutes

Approved: January 15, 1998

HELPFUL HINTS FOR SUCCESSFUL CLASSROOM MANAGEMENT

1. Your first words and actions as a substitute usually go a long way to set the day's discipline. You must earn respect with your actions.
 - * Start the day out quickly, firmly, concisely.
 - * Be pleasant.
 - * Appear confident.
 - * Let the students know "anything *doesn't* go."
2. Get the students involved at the beginning of the day. Keep them involved.
3. Problems might be eliminated if questions are phrased so only one student will answer or so students will raise their hands. For example,

"Raise your hand if you can tell me where the attendance folder is."

or

"Raise your hand if you know the names of the absent children."
4. Students are likely to say, "This is not the way our teacher does it." Tell them at the beginning, "Don't worry if I don't do things exactly the way your teacher does. There is usually more than one good way, and a change can be fun for you."
5. Involve the students in instruction.
6. With any group, smile, be friendly and show enthusiasm.
7. Remain calm and relaxed. Don't lose your "cool."
8. Don't be afraid to ask for help from colleagues ... they'll be happy to assist you and they will also know the students!
9. Be positive. Try and see that every student has some success or praise each day. Just a pleasant word or an appreciative smile works wonders.
10. Firmness is important. Students need to know that you control the situation. Be firm. Rather than issuing an ultimatum, give the student a choice.
11. Solve problems "on the spot." Don't degrade the student in front of the others, but do handle situations when they occur.
12. Deal with the individual student, not the group, when corrections are necessary. Be sure to have all of the facts. Listen to both sides of the story. Focus attention on the problem. Give the student the benefit of the doubt.
13. Please call the office if you have a situation to which you need assistance. If you do send a student to the office, send an explanation of the situation or call prior to the student's arrival.
16. Never use physical force.

**NOTICE OF NONDISCRIMINATION POLICY and
NOTICE OF VOCATIONAL OPPORTUNITIES**

The School District of Fort Atkinson offers a variety of courses in Agriculture Education, Business Education, Family and Consumer Education, and Technology Education, including opportunities for students to participate in work-based learning.

All programs in the School District of Fort Atkinson, including these vocational programs, follow District nondiscrimination policies:

It is the policy of the School District of Fort Atkinson that no person may be denied admission to any public school in this District or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, genetic information, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wisconsin Statutes. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (gender), Title VI of the Civil Rights Act of 1964 (race, color, and national origin), and Section 504 of the Rehabilitation Act of 1973 (disability).

The District does not discriminate in employment on the basis of age, race, color, national origin, sex, religion, or handicap, in accordance with Federal law. In accordance with State law, the District does not discriminate in employment practices on the basis of creed, color, handicap, marital status, sex, national origin, ancestry, religion, arrest record or conviction record, sexual orientation, or membership in the national guard, state defense force, or any other reserve component of the military forces of the United States.

The District encourages informal resolution of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the School District of Fort Atkinson.

Questions concerning this policy should be directed to:

Amy Oakley
Director of Instructional Services
SCHOOL DISTRICT OF FORT ATKINSON
201 PARK STREET
FORT ATKINSON, WI 53538-2155
920/563-7802

[illegible]

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Web Site: www.fortschools.org/barrie

Barrie School Telephone Extensions

NAME	RM	EXT	NAME	RM	EXT
Kaaren Adams	209	4209	Lounge (teacher)	171	4171
Holly Andrews	125	4125	Ann Massoglia	111	4111
Barb Athas	163	4164	Lauren Mayne	119	4119
Band Room (new)	303	4303	Sue Mehring	112	4112
Carolyn Barels	112	4112	Nancy Newman	117	4120
Charis Boersma	302	4302	Nurse (Front Office)	152	4152
Leanne Bongers	113	4113	Therese Okray	207	4207
Sue Bradley	165	4165	Sherry Pfeifer	126	4127
Computer Lab	118	4118	Debbie Pierce	163	4163
Conference Room	153	4153	Kelly Ramirez	210	4210
Karen Crosby	301	4301	Bobbie Rawinski	124	4124
Kris England	208	4208	Reading Room (new)	121	4121
Denise Engstrom	110	4110	Julie Recob	126	4126
Front Counter	106	4106	Leah Schroeder	109	4109
Jessica Gary	302	4303	Patty Snyder	177	4177
Jackie Green	102	4102	Mark Sykes	134	4134
Mahna Grossman	165	4166	Brent Torrenga	105	4105
Mary Jo Hornickel	213	4213	Amy True	117	4117
IMC Back Room	116	4116	Tunnel Storage Room	122	4122
IMC Reading Room	114	4114	Ann Wagie	156	4156
Morry Jenks	150	4150	Kim Westby	302	4306
Denice Jones	153	4153	Workroom (new)	154	4154
Kitchen	148	4148	Yellow Room	115	4115
Carol Klein (Secretary)	103	4103	DIAL 0 DESTINATION =		4103
DAILY BELL SCHEDULE			2011-2012		
8:00	First Bell		President	Misty Croson	920-563-0150
8:05	School Begins (K-5)		Vice President	Meagan Evans	920-568-5828
9:30-9:45	AM Recess (K, Gr. 2 & 3)		Treasurer	Amy Hartman	920-568-1160
9:45-10:00	AM Recess (Gr. 1)		Secretary	Robynn Selle	920-397-7464
10:00-10:15	AM Recess (Gr. 4 & 5)				
11:10-11:55	Lunch (K, Gr. 1)		Barrie Elementary	563-7817	#22
11:30-12:15	Lunch (Gr. 2 - 3)		Luther Elementary	568-4465	#38
12:00-12:45	Lunch (Gr. 4 - 5)		Purdy Elementary	563-7822	#78
1:15 - 1:30	PM Recess (Snyder K)		Rockwell Elementary	563-7818	#76
1:30 - 1:45	PM Recess (Wagie K)		Middle School	563-7833	#67
1:45 - 2:00	PM Recess (Gr. 1-3)		High School	563-7811	#47
3:00	Dismissal				

Updated 8/3/2011

Ms. Zielicke/Mrs. Brain
P.E.

Parking Lot
Rear Entrance

Mrs. MacWilliams Grade 3 130	Mrs. Young Grade 2 131	Mrs. Moritz/Bilau Grade 2 132	Mrs. Spata / Mrs. Watkins Kindergarten 133/137	Mrs. Schuenke Grade 4 141	Ms. Loker Grade 5 143	Kitchen 146	Crossroads 147 Mrs. Gomez Art Room 148					
Mrs. Thiess Grade 3 129												
	Courtyard		Mr. Athas Grade 1 127	Mrs. O'Neill/ Mrs. Martin 134,135,136, 136A	S t a f f g e	Computer Lab 140	IMC	B A T H R O O M S	Board Room	Café	Stage	Mrs. Gary Band/Orchestra 101
		Mrs. Kuehl Grade 1 126	Bathrooms			IMC 139						
			S.S. Office									
Admin. Offices												
	Administrative Offices		Mrs. Johnson 114	Mrs. Sullivan 113	Entrance	Luther's Office 112	Mrs. Martin 109	Boys & Girls Club 108	Mrs. Behselich Grade 1 102	Music Mrs. Westby/Ms. Kosak 100		

Luther Elementary School

DISTRICT PERSONNEL

Board of Education

Mr. Roger Thomann, President
Ms. Carrie Chisholm, Vice President
Mr. Bob Chady, Treasurer
Mrs. Kristin Wallace, Clerk
Mr. Scott Johnson, Member

Superintendent of Schools

Director of Instruction

Director of Special Education & Special Services

Business Manager

Coordinator of Gifted and Talented

District Nurse

Director of Building and Grounds

Dr. James Fitzpatrick
Mrs. Amy Oakley
Mr. John Peterson
Mr. Jason Demerath
Mrs. Susan Henn
Mrs. Lisa Jensen
Mr. Dennis Kuchenmeister

LUTHER ELEMENTARY SCHOOL STAFF

Principal

Psychologist

Social Worker

School Secretary

Mr. Dave Geiger
Mr. Shawn Schweigert
Mrs. JoEllen Arnett
Mrs. Melanie Dunkleberger

Classroom Teachers

Kindergarten

Mrs. Elaine Spata
Mrs. Jina Witkins

First Grade

Mr. Jim Athas
Mrs. Brianna Behselich
Mrs. Tammy Kuehl

Second Grade

Mrs. Heather Moritz/Mrs. Deb Bilau
Mrs. Beth Young

Third Grade

Mrs. Martha MacWilliams
Mrs. Caitlyn Thiess

Fourth Grade

Mrs. Emily Bouvier
Mrs. Lisa Schuenke

Fifth Grade

Mrs. Kara Krausse
Ms. Kimberly Loker

Resource Room

Mrs. Stacey Hartin
Mrs. Kimberly Sullivan

Teacher Specialists

Art

Mrs. Karen Gomez

Band / Orchestra

Mrs. Jessica Gary

English Language Learners (ELL)

Mrs. Kari Johnson

IMC Directors

Ms. Michelle Maniaci

Physical Education

Ms. Janette Zielicke
Ms. Patty Brain

Reading

Mrs. Barbara Martin

Speech/Language

Mrs. Heather O'Neill

Vocal Music

Ms. Heidi Kosak
Mrs. Kim Westby

Occupational Therapy

Mrs. Kim Wittman

Support Staff

Kindergarten Aide

Ms. Denise Householder

Special Education Aide

Mrs. Jane Humes

English Language Learner (ELL) Aides

Mrs. Cheryl Alizadeh

Reading Resource Aides

TBA
Mrs. Jenifer Wallmann
Mrs. Tracy Gray

Library Aide

Mrs. Kay Sweetland

Paraprofessionals

Mrs. Kim Cash
Mrs. Dione Schoenherr
Mrs. Marilyn Smith
Mrs. Patricia Wiedenfoeft

Math Aide

Mrs. Patricia McGrath
Mrs. Shelley Linder

Kitchen

Mrs. Shirley Erdman (breakfast – computer)
Mrs. Jane Rowley (lunch - computer)
Mrs. Barb Streng (lunch - kitchen)

Custodians

Mrs. Nancy Boos
Mr. Dennis Kraus

P.T.O. Officers

President

Mrs. Carolyn Krapfl

Vice President

Mrs. Julie Korback

Treasurer

Mrs. Jen Vogel

Secretary

Mrs. Melissa Bowker

LUTHER DAILY SCHEDULE

7:50 WALKERS OR "CAR" STUDENTS MAY ARRIVE

8:00 OUTSIDE BELL RINGS

8:05 CLASSES BEGIN

9:45 - 10:00 MORNING RECESS FOR GRADES K-2

10:00 - 10:15 MORNING RECESS FOR GRADES 3-5

11:15 – 11:55 LUNCH K-1

11:30 - 12:10 LUNCH GRADES 2-3

11:45 - 12:25 LUNCH GRADES 4-5

1:30 – 1:45 AFTERNOON RECESS FOR GRADES K-1

1:45 - 2:00 AFTERNOON RECESS FOR GRADES 2-3

3:00 SCHOOL DISMISSES

PURDY ELEMENTARY SCHOOL

2011-2012

Exit #10 ▽

Exit #11 ▸

Exit #9 ▽

Exit #8 ▽

bus pick up/drop off

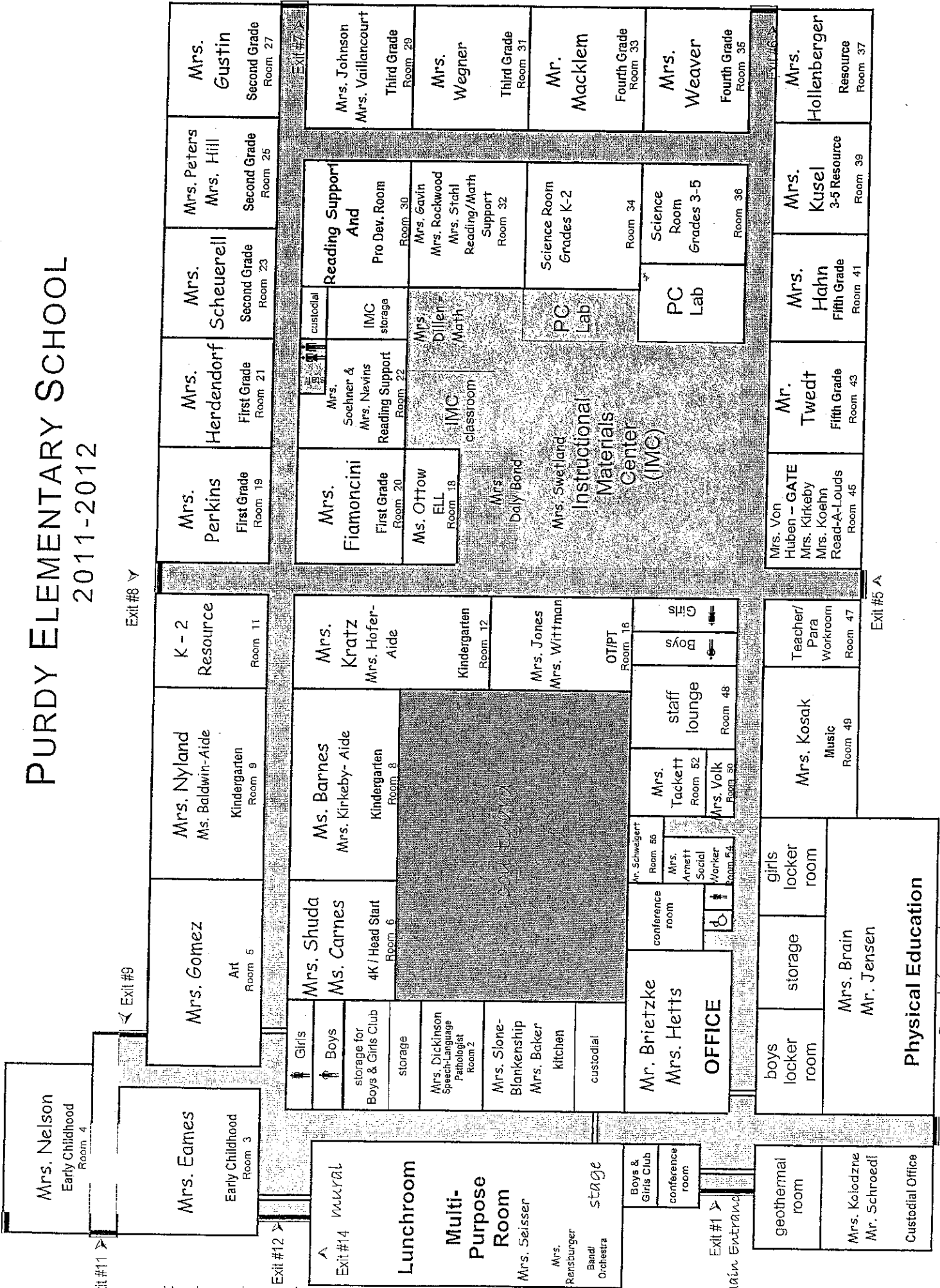
26

Main Entrance

Exit #2 ▴

Parking lot

Exit #5 ▴



DISTRICT PERSONNEL AND STAFF

DIRECTORY

Board of Education

Mr. Rodger Thomann, President
Mrs. Carrie Chisholm, Vice Pres.
Mr. Bob Chady, Treasurer
Mrs. Kristin Wallace, Clerk
Mr. Scott Johnson, Member

Superintendent of Schools

Dr. James Fitzpatrick

Director of Instruction

Mrs. Amy Oakley

Coordinator of Gifted and Talented

Mrs. Susan Henn

District Elem. Gifted & Talented Teacher

Mrs. Lynn Lopez von Huben

District Nurse

Mrs. Lisa Jensen

District 4 K Coordinator

Mrs. Kathy Volk

Purdy Elementary School Principal

Dr. Rick Brietzke

Purdy/Luther Elementary School Psychologist

Mr. Shaun Schweigert

Purdy/Luther Elementary School Social Worker

Mrs. JoEllen Arnett

Purdy Elementary School Secretary

Mrs. Karen Hetts

Classroom Teachers

Early Childhood

Mrs. Janet Dickinson
Mrs. Michelle Eames
Mrs. Beth Nelson

Kindergarten

Ms. Becky Barnes
Mrs. Andrea Kratz
Mrs. Barbara Nyland

First Grade

Mrs. Melissa Fiamoncini
Mrs. Betty Herdendorf
Mrs. Lisa Perkins

Second Grade

Mrs. Pamela Gustin
Mrs. Melissa Peters & Mrs. Keri Hill
Mrs. Leigh Ann Scheuerell

Third Grade

Mrs. Candice Johnson & Mrs. Mary Lynn
Vaillancourt
Mrs. Heidi Wegner

Fourth Grade

Mr. Todd Macklem
Mrs. Leslie Weaver

Fifth Grade

Mrs. Jamie Hahn
Mr. Josh Twedt

Teacher Specialists

Purdy/Luther Art	Mrs. Karen Gomez
District Elementary Band & Orchestra Director	Mrs. Jessica Rensberger Gary
Elementary English Language Learners	Ms. Alyssa Ottow
IMC Director	Mrs. Cathy Daly Bond
Purdy Physical Education Purdy/Luther Physical Education	Mr. Jeff Jensen Mrs. Patty Brain
Reading Specialists/Teachers	Mrs. Jennifer Soehner Mrs. Gail Nevins Mrs. Candice Johnson
Resource Room	Mrs. Lisa Hollenberger Mrs. Julie Kusel
Speech	Mrs. Abby Tackett
Purdy/Luther Vocal Music	Mrs. Heidi Kosak
District Occupational/Physical Therapy	Ms. Denice Jones Mrs. Kimberly Wittmann
4 Kindergarten/Head Start	Mrs. Ruth Shuda Ms. Chris Carnes

Aides/Paraprofessionals

Early Childhood Aides	Mrs. Jacki Foelker Mrs. Wendy Ament Mrs. Meghan Cropp Mrs. Josie Kincaid
Kindergarten Aides	Ms. Mary Baldwin Mrs. Kris Hofer

Student Reading/Math Learning Aides

Mrs. Anastasia Dillen
Mrs. Ruth Gavin
Mrs. Toni Jorgensen
Mrs. Debra Kirkeby
Mrs. Susan Koehn
Mrs. Norma Rockwood
Mrs. Katie Stahl

Purdy/Luther Library Aide

Mrs. Kay Swetland

District Nurse's Office Assistant

Mrs. Janice Madson

Resource Room Aides

Mrs. Tammy Telfer
Mrs. Dawn Church

Playground Paraprofessionals

Mrs. Audra Behlke
Ms. Debbie Marchiafava
To Be Hired

Office Paraprofessionals

Mrs. Suzanne Deuster
Mrs. Kris Hofer

Food Service Personnel

Rhonda Slone-Blankenship
Mrs. Patsy Seisser
Mrs. Kim Baker

Custodians

Mr. Brad Schroedl
Mr. Ken Kolodzne

P.T.O. OFFICERS

Co-Presidents

Mrs. Diane Burlingame &
Mrs. Kris England

Vice President

Mrs. Maggie Messler

Treasurer

OPEN

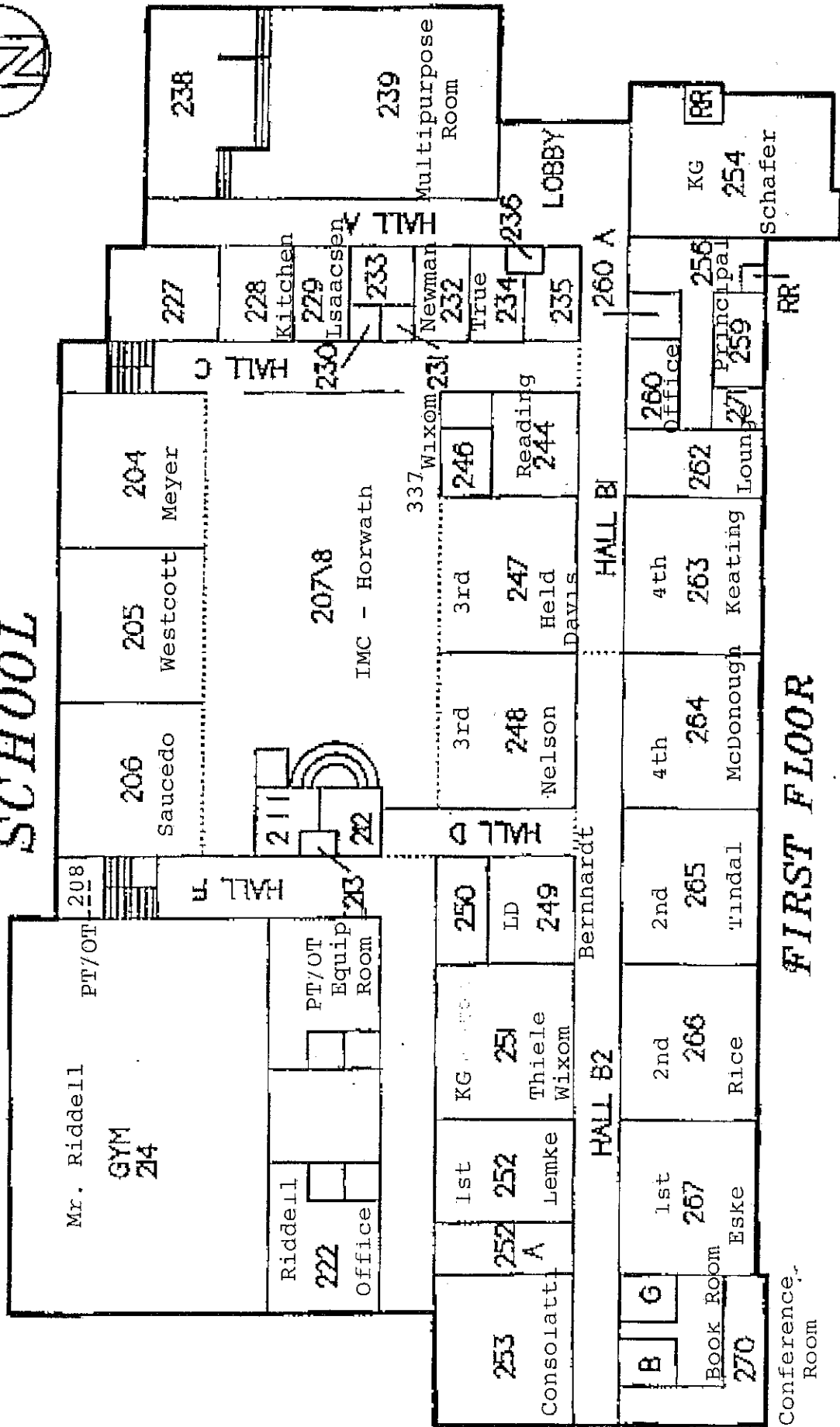
Secretary

Mrs. Diane Burlingame

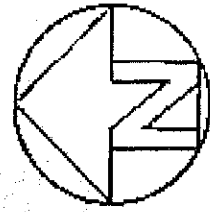
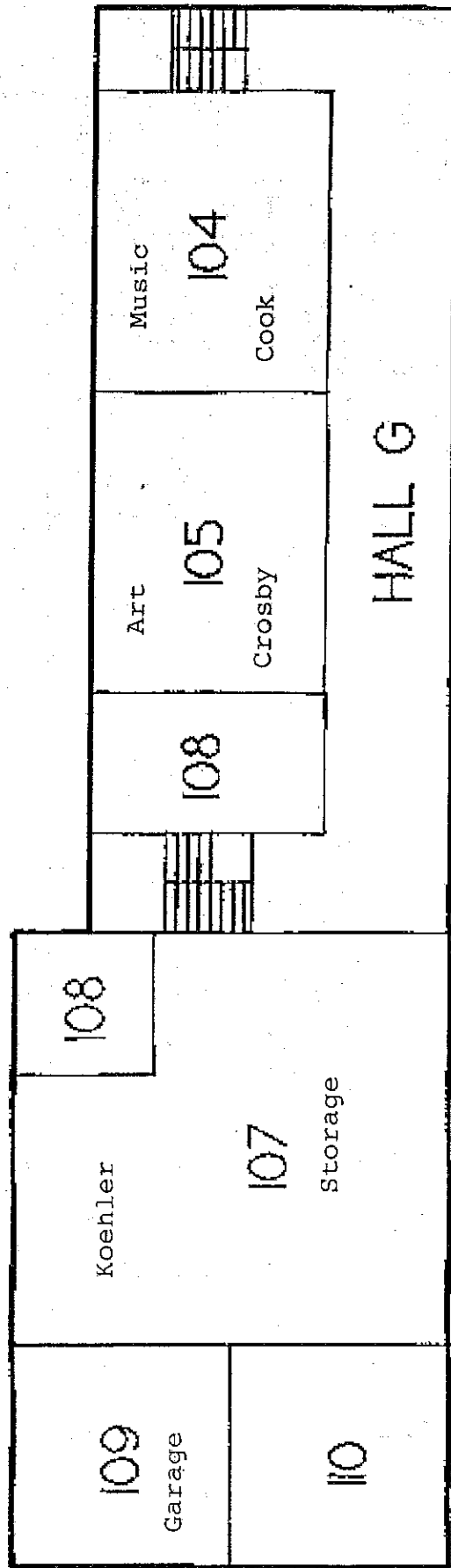
Advisor

Dr. Rick Brietzke

ROCKWELL ELEMENTARY SCHOOL



ROCKWELL ELEMENTARY SCHOOL



LOWER LEVEL

Rockwell Elementary School

TEACHING STAFF

Nicole Schafer
Rachel Thiele
Katherine Wixom
Ambyr Lemke
Megan Eske
Megan Tindal
Linda Rice
Lori Held
Sandy Nelson
Julie Keating
Shawn McDonough
Julie Westcott
Bruce Meyer
Lisa Bernhardt
Jennifer Saucedo
Andrea Consolatti
Denice Jones
Kim Wittman
Sarah Horwath
Toni Isaacsen
Sally Davis
Greg Riddell
Karen Beal-Crosby
Mary Pat Cook
Jessica Rensberger
Nancy Newman
Amy True
Susan Henn
Lynn Von Huben

SUPPORT STAFF

Joan Gozy
Chris Cluver

Andy Koehler
Bob Wicklund

Susan Mehring

Cynthia Beckman
Patti Doeberlein
Brenda Guyette
Laura Hernandez- McCreedy
Lori Mayer
Denise Poeppel
Kathy Townsend

Judy Floerke
Dawn Johnson
Krissy Wiendenfeller
Kellie Todd

GRADE

Kindergarten
Kindergarten/Reading
Kindergarten/Reading
First Grade
First Grade
Second Grade
Second Grade
Third Grade
Third Grade
Fourth Grade
Fourth Grade
Fifth Grade
Fifth Grade
Learning Disabilities
CD/B Cognitive Disabilities
CD/S Cognitive Disabilities
Occupational Therapy
Occupational Therapy
Librarian/Media Specialist
Speech/Language
Reading Interventionist
Physical Education
Art
Vocal Music
Band/Orchestra
Psychologist
Elementary Guidance Counselor
GATE Coordinator
GATE Assistant

Administrative Assistant
Office Para Professional

Custodian
P.M. Custodian

IMC Aide

Special Education Aide
Learning Aide Special Education
Special Education Aide
Special Education Aide
Special Education Aide
Special Education Aide
Learning Aide Special Education

Para Professional
Para Professional
Para Professional

Kindergarten Aide

Stella Kleinschmidt
Amy Schmidt

Jory Banda
Cheryl Erhke
Linda Lanza
Joanna Stradinger

Shirley Erdman
Sigrid Reich
Mary Strobusch

DISTRICT NURSING STAFF

Lisa Jensen, RN
Janice Madson

First Grade Learning Aide
Second Grade Learning Aide

Learning Aide
Learning Aide
Learning Aide
Learning Aide

Cook's Helper
Cook's Helper
Cook's Helper

School Nurse
Nurse's Administrative Assistant

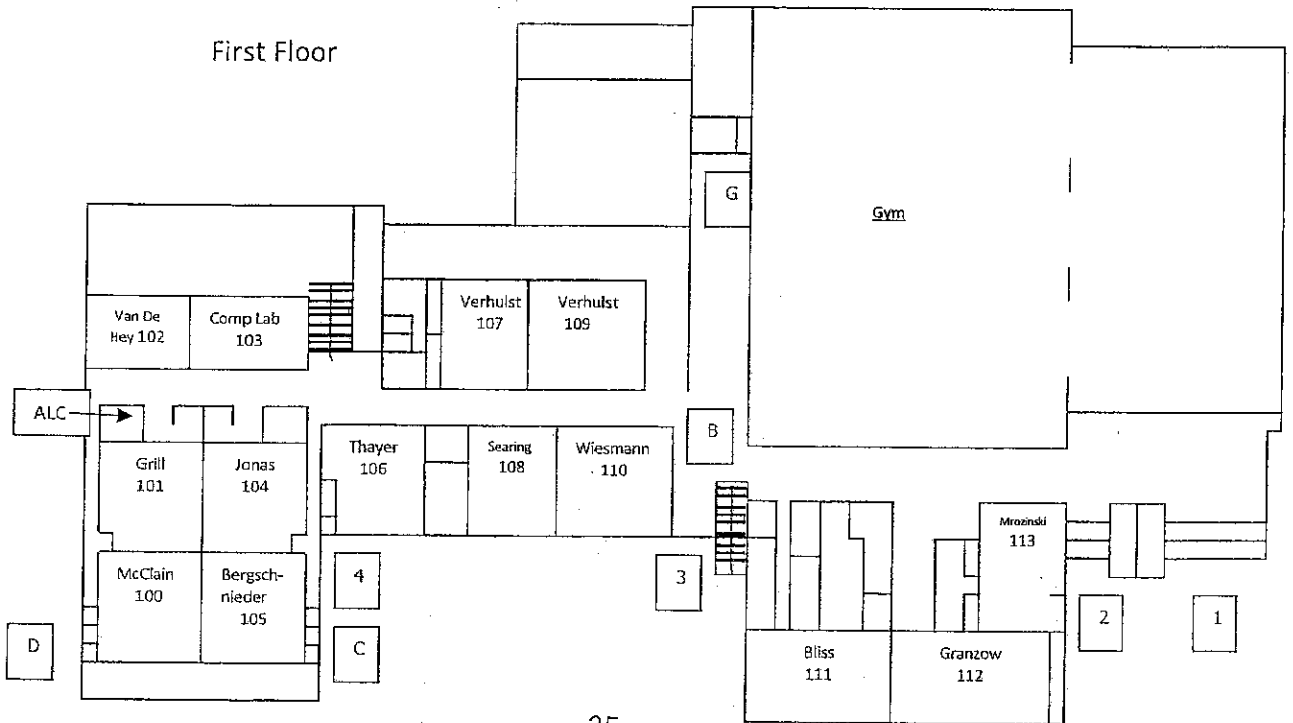
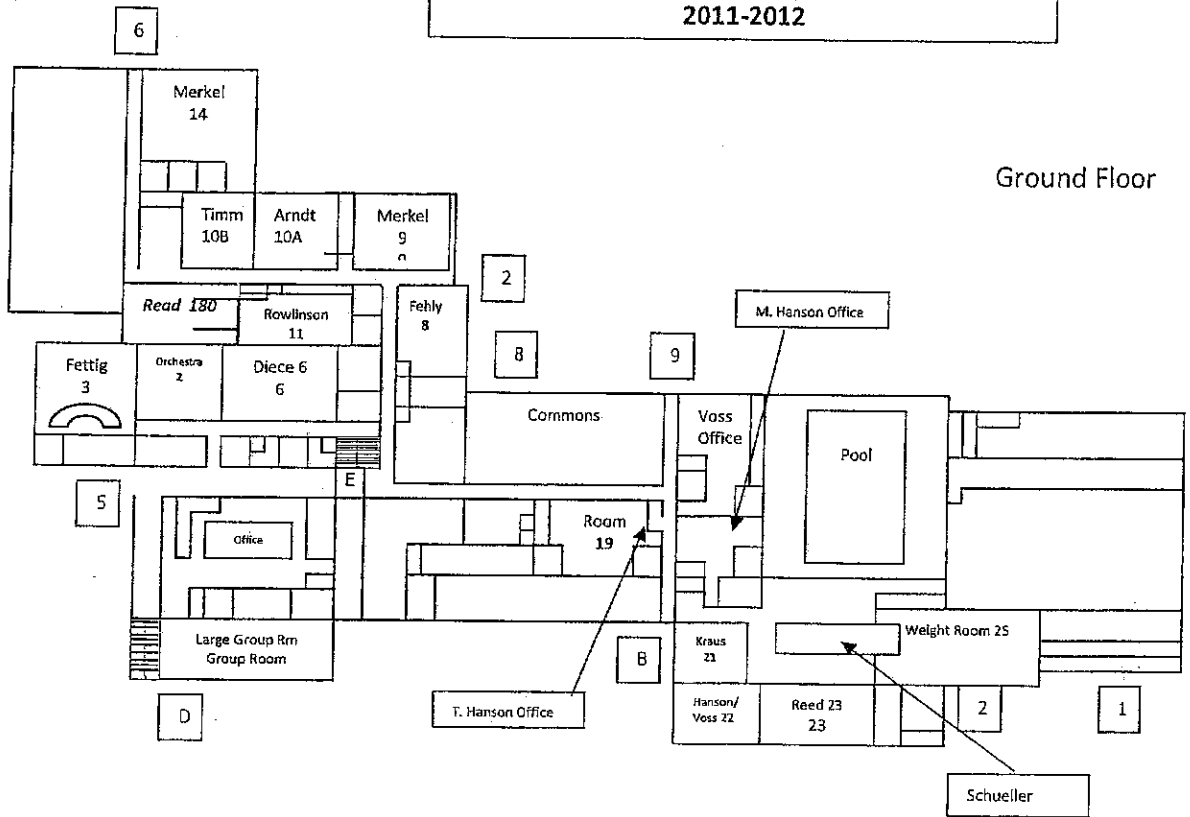
Bell Schedule – Rockwell Elementary

<u>Morning Bells</u>	
8:00	Classes Begin
8:05	
9:55	End of 1 st Recess
10:10	End of 2 nd Recess
<u>Noon Bells</u>	
12:10	End of Lunch Recess
12:20	End of Lunch Recess
12:30	End of Lunch Recess
12:40	End of Lunch Recess
<u>Afternoon Bells</u>	
1:45	End of Recess
2:00	End of Recess
2:15	End of Recess
<u>Dismissal Bell</u>	
3:00	

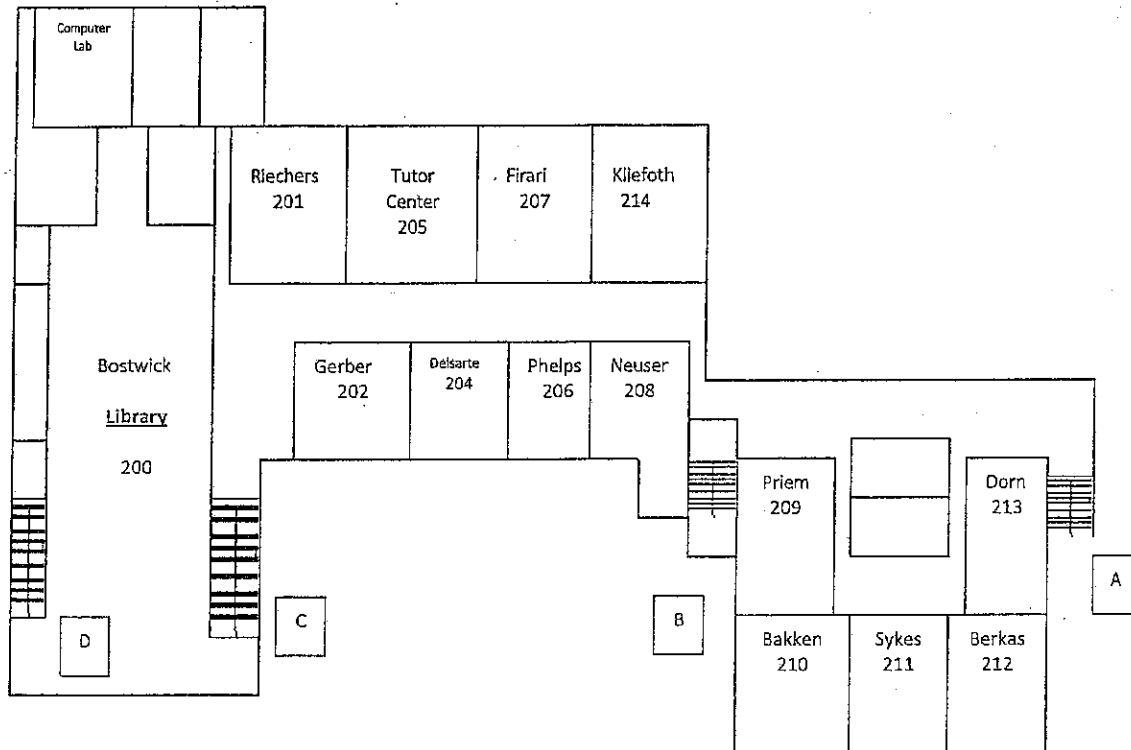
K, 1
2
3
4, 5

3
K, 1 (Day 9), 2
1, K (Day 8)

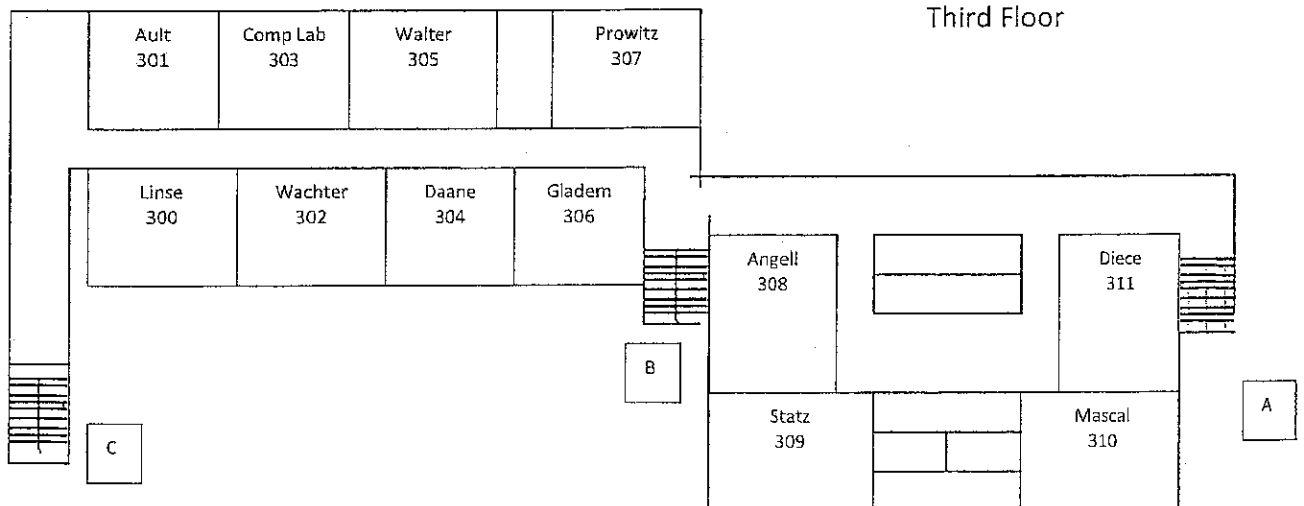
Fort Atkinson Middle School Building Map 2011-2012



Second Floor



Third Floor



Teacher	H.R.	1	2	3	4	5	6	7	8	Team/ Department Time
		1	2	3	4	5	6	7	8	
Timm	Rm 10B	Science 6	Science 6	Science 6	Resource	Science 6	LA 6 A			
Bergsneider	Rm 104	Math 6	Math 6	Math 6		LA 6 C	Math 6	LDR/LUNCH 8		
Thayer	Rm 106	SS 6	SS 6	LA 6 A	Resource	SS 6	SS 6			
Van De Hey	Rm 102	LA 6 B		LA 6 C		LA 6 D		Resource		
Arndt	Rm 10A	Science 6	Science 6	Science 6		Science 6	SS 6	LDR/LUNCH 8		
McClain	Rm 100	Math 6	Math 6	Math 6	Resource	LA 6 F	Math 6			
Searing	Rm 108	SS 6	LA 6 G		Resource	SS 6	SS 6			
Jonas	Rm 105	LA 6 TTE		LA 6 F		LA 6 H		LUNCH 6		
Bakken	Rm 210	Math 7	Math 7	Resource MW		Math 7	Team/ Department Time	Math 7	Math 7	
Firari	Rm 207	LA 7 I	LA 7 J	FINS		LA 7 K		LA 7 J	LA 7 I	
Neuser	Rm 208	LA 7 L	LA 7 M		Resource	LA 7 M		LA 7 K	LA 7 L	
Prowitz	Rm 307	Science 7	Science 7	YEARBOOK		Science 7		Science 7	Science 7	
Gerber	Rm 202	SS 7	SS 7	LUNCH 7		SS 7		SS 7	SS 7	
Berkas	Rm 212	Math 7		Math 8	LDR/TUTOR	Math 7		Algebra 8	Algebra 8	
Phelps	Rm 206	Read 180		Resource	MASH	LA 7 N		LA 7 N	LA 7 N	
Delsarte	Rm 204	SS 8	SS 7	SS 8	YEARBOOK			SS 7	SS 8	
Mascal	Rm 310	Science 7	Science 8	LUNCH 8	Science 8			Science 7	Science 8	
Riechers	Rm 201	LA 8	LA 7 TT O	ASST	LA 8			LA 8	LA 7 TT O	
Gladem	Rm 306	LA 8	LA 8	LA 8	LA 8	ASST		LA 8		
Statz	Rm 309	Science 8		Science 8	Science 8	HMRM	Science 8	Science 8		
Diece K	Rm 311	Math 8		Algebra 8	Math 8	HRRM	Math 8	Algebra 8		
Linse	Rm 300	SS 8	SS 8	SS 8		Resource S2	SS 8	SS 8		
H.R.		1	2	3	4	5	6	7	8	
Hanson M	Rm 19	POOL/AM			PE 6	PE 8	PE 8	PE 6	PE 6	
Hanson TR					PE 7	PE 8	PE 8		PE 6	
Reed MW	Rm 23	A.D./AM		Adapt. PE		Health 8	Health 8		Health 6	
Reed TR				PE 7	Health 6	Health 8	Health 8	Health 6	Health 6	
Voss MW	Rm 9	AM	Resource S1	PE 7	PE 7	PE 8	PE 8		Health 6	
Voss TR				Health 6	PE 8	PE 8	Health 6	Health 6		
Hanson M	Rm 22	AM		PE 7	PE 6	Health 8	Health 8	Resource	PE 6	
Hanson M				PE 7	PE 6	Health 8	Health 8		PE 6	
Fettig	Rm 3	BUS	Band 8		Gen Mus. 7		Band 7 T	Band 6 M		
Diece G	Rm 6		Choir 8	Choir 7	Choir 6 T		Gen Mus. 7	Resource S1		
Bjoraker				Orch 7 M	Orch 6 M		Orch 8			
Merkel	Rm 14	LUNCH 8				Ag 8	Ag 8 S1	TE 8 S1		
Rowlinson	Rm 11	AM/BUS		Tech 7	Tech Ed 7	Tech 8 S1	Tech 7 M	Tech 6	Tech 6	
Sykes	Rm 211	ASST/FINS			Comp 8	Comp 8	Comp 8	Comp 6	Comp 6	
New	Rm 304	Comp 8	LUNCH 7	Comp 8	Comp 7		Comp 7			
Wachter	Rm 302	Careers 8	ASST/PORTFOLIO	Careers 8	Careers 8	Careers 8	Careers 8			
Angell	Rm 308				French 7		French 7	Fr 8 S2	French I	
Priem	Rm 209	ASST	Spanish I	Spanish I	Spanish 7	Resource S1 / Sp 8 S2	Spanish 7	Sp 8 S1		
Granzow	Rm 112						Art 7 M	Art 6	Art 6	
Bliss	Rm 111	GALLERY	Art 8 S2	Art 7	Art 6	Art 8	Art 7	Art 8 S1 / Resource S2		
Verhulst	Rm 107	ASST		F/CE 7	F/CE 7	F/CE 8 S1	F/CE 8 S2	F/CE 6	F/CE 6	
Mrozinski	Rm 113	LA 6 TTE		Math	GP	LA	Reading			
Grill	Rm 101	LA	LA 7 TT O		GP	Reading	Math		LA 7 TT O	
Ault	Rm 301		GP	Math	GP	LA		Read 180 ED RM 12		
Walter	Rm 305	LA	GP		GP	LA 8 TT		LA	Reading	
Wiesmann	Rm 112	Math	Math	LA	GP	GP/Math	GP	GP	SS/Science	
Dorn	Rm 213	Math	Math	GP	GP			GP		
Kraus	Rm 21	Reading		Voc Skills	Indp Lvg	Math/Voc	SS	SS	Science	
Fehly	Rm 8	ESL SS	Read 180 Gr 6 Rm 8	Read 180 Gr 6 Rm 12	ELL Support Rm 8			Read 180 Gr 7/8 ELL RM 12		
Kliefoth	.5 MS .5 HS	Schedule Varies								

*This grid is not inclusive of all staff supervision duties.

Lunch 8: 10:43-11:13

Lunch 7: 11:29-11:59

Lunch 6: 12:15-12:45

08.02.11

Regular Bell Schedule

	<u>Sixth</u>	<u>Seventh</u>	<u>Eighth</u>
H.R	8:00-8:20	8:00-8:20	8:00-8:20
1 st	8:24-9:07	8:24-9:07	8:24-9:07
2 nd	9:11-9:54	9:11-9:54	9:11-9:54
3 rd	9:58-10:41	9:58-10:41	9:58-10:41
Lunch 8			10:43-11:13
4 th	10:45-11:27	10:45-11:27	11:15-11:57
Lunch 7		11:29-11:59	
5 th	11:31-12:13	12:01-12:43	12:01-12:43
Lunch 6	12:15-12:45		
6 th	12:47-1:29	12:47-1:29	12:47-1:29
7 th	1:33-2:15	1:33-2:15	1:33-2:15
8 th	2:19-3:01	2:19-3:01	2:19-3:01
HR	3:04-3:10	3:04-3:10	3:04-3:10

Early Dismissal Schedule

H.R.	8:00- 8:08
1 st	8:12-8:37
2 nd	8:41-9:06
3 rd	9:10-9:35
4 th	9:39-10:04
5 th	10:08-10:33
6 th	10:37-11:02
7 th	11:06-11:31
8 th	11:35-12:00

Fort Atkinson Middle School 2011-2012 Dates

Quarters (as determined by the District Calendar)

Quarter One Ends:	Nov. 4
Quarter Two Ends:	Jan. 23
Quarter Three Ends:	Mar. 30
Quarter Four Ends:	June 8

Noon Dismissals

Oct. 7, Nov. 4, Dec. 2, Jan. 13, Feb. 23, Mar. 30, Apr. 27, June 8

Parent Teacher Conferences

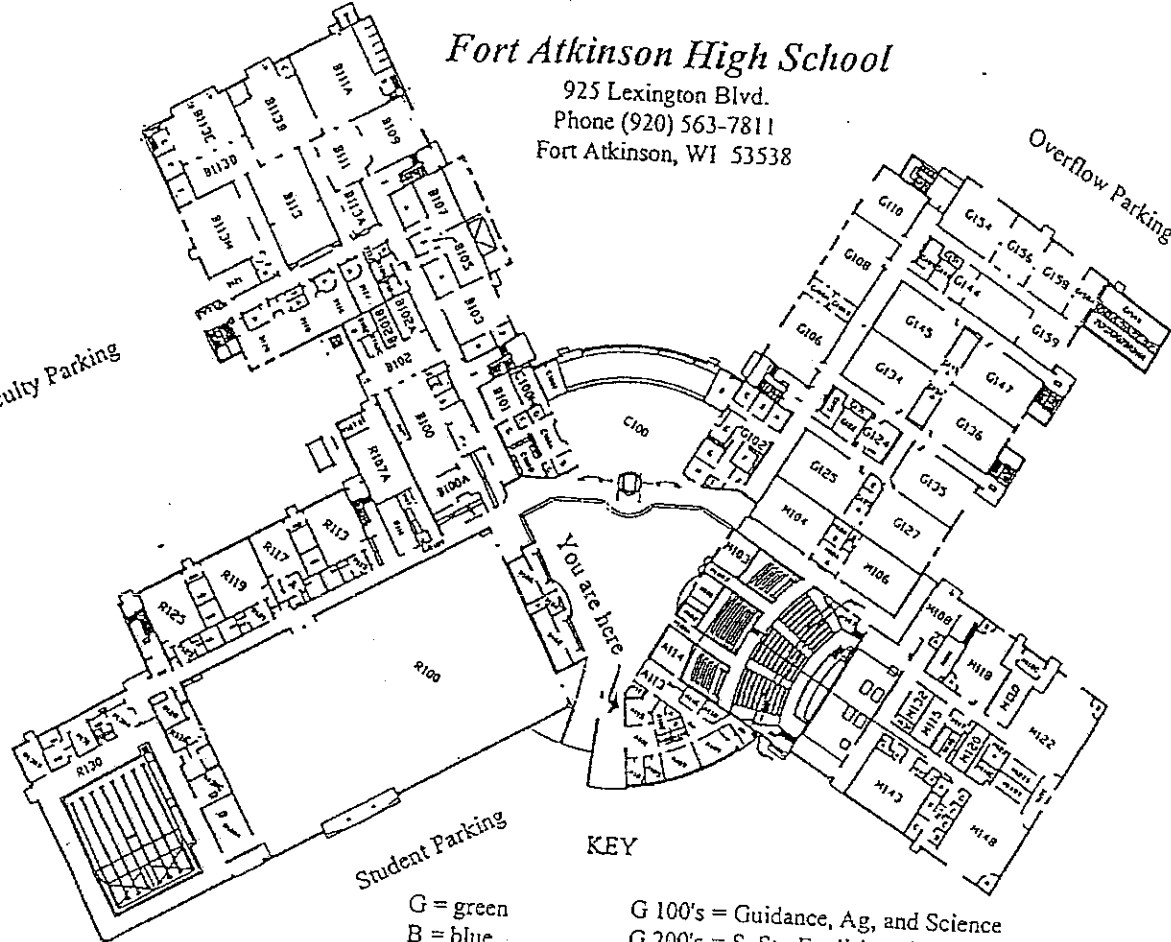
Nov. 15 & 17; March 6 & 8

Fort Atkinson High School

925 Lexington Blvd.
Phone (920) 563-7811
Fort Atkinson, WI 53538

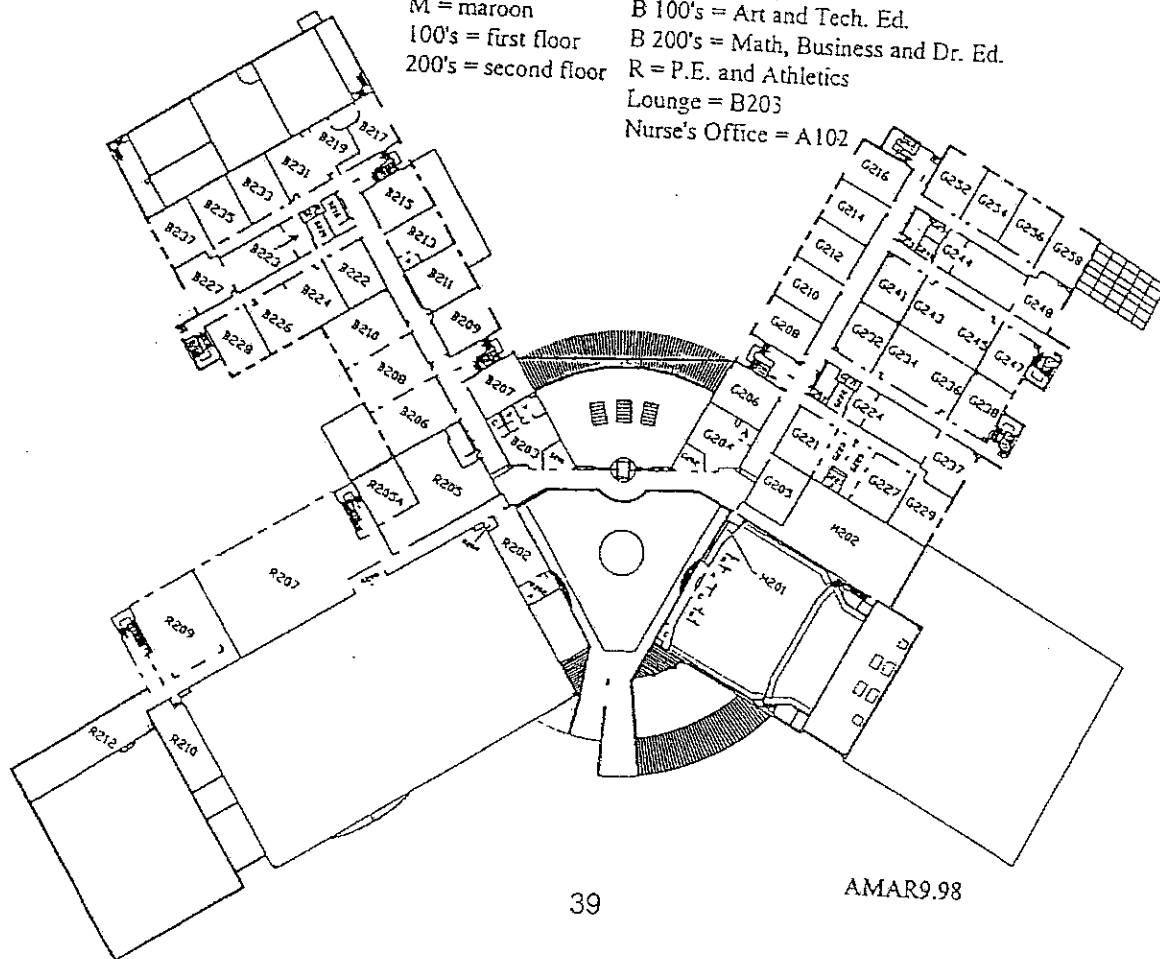
Faculty Parking

Overflow Parking



KEY

- G = green
- B = blue
- R = red, white, black
- M = maroon
- 100's = first floor
- 200's = second floor
- G 100's = Guidance, Ag, and Science
- G 200's = S. St., English and For. Lang.
- M 100's = Music and FACE
- B 100's = Art and Tech. Ed.
- B 200's = Math, Business and Dr. Ed.
- R = P.E. and Athletics
- Lounge = B203
- Nurse's Office = A102



Fort Atkinson High School
2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
AG										
J. Agnew G154	Animal Science	Animal Science		Ag Leadership		Middle Lunch	Ag Leadership	Animal Science	Ag Leadership	Dept Head
S. Farrell G159	Landscape Design	Plant Science		Vet Science		Food Science	Late Lunch		Ag Production	
			Horticulture					Food Science	Ag Business	Vet Science
ART										
A. Szabo B105	Art III	Art II	Art II			Art II	Late Lunch	Art IV	Art III	Dept Head
A. Goswitz B107	Art I	Art I	Art Survey			Art I	Late Lunch			
BUSINESS										
B. Bosch B206	Personal Finance	IT Ess I					Accounting/ Auto Accounting	Bus Ent and Org Personal Finance	Marketing Ess I	Personal Finance
C. Kliefoth B210	MM Web Page	MS Office Ess I	MS Office Ess I	Marketing Ess II		Middle Lunch	Late Lunch	MM Web Page		Dept Head
		MS Office Ess II	MM Web Page II	MS Office Ess II		Middle Lunch	MS Office Ess I	Business Law		
DRIVER'S ED										
AAA- C. Bergan	Q1 & Q3	Q1 & Q2	Q2 & Q4							

Fort Atkinson High School
2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
ENGLISH										
J. Brewer G227	English 11	English 10H	English 12 Comp	English 12 Lit		English 11	Late Lunch	English 10H	Publications/Journalism	
M. Hall G234	English 11		English 9	English 11		Middle Lunch	AP English	English 10	English 10H	Dept Head
S. Hall G229		Contemp Lit	English 10H	Contemp Lit				English 11	English 11H	English 11H
D. Linde G221	Drama Lit	English 9H	English 9H	Early Lunch	English 11		English 11		Publications/Journalism	
E. Angell G232	English 9	English 10-TT	Creative Writing				English 10	English 9H	English 10	
M. Noll G237	English 9-TT		Contemp Lit	English 9		Middle Lunch		English 12 Lit	Essay Writing	English 9
C. Workman G238		English 12 Lit				Middle Lunch	Essay Writing	Contemp Lit		
		English 9	Essay Writing	English 10		Essay Writing	Late Lunch	English 12 Comp	English 10	English 9

Fort Atkinson High School
2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
FACE										
K. Duncan M106	World Kitchens		Intro to Foods	Intro to Foods		Middle Lunch	World Kitchens		Prostart I & II	Prostart I & II
		World Kitchens	Intro to Foods	Intro to Foods				House Int Design		
L. Straub M104	Asst. Child Care		Parenting	Asst Child Care		Parenting	Late Lunch	Creative Sewing	Parenting	Dept Head
			Independent Living			Intro to Foods		Intro to Foods	Independent Living	
MATH										
L. Dowgillo B224	Algebra II			AP Stats		Middle Lunch	Algebra II		Algebra I	Algebra I
L. Froelich B237	Geometry	Pre-Calc		Early Lunch	Geometry		Geometry	Algebra II		Algebra II
D. Johnson B228	Comp Sci I	AP Calculus				Algebra I	Late Lunch	AP Computer Science		Comp Sci I
	Comp Sci II		Consumer Math						Consumer Math	Comp Sci II
S. Kontry B233	Elem Alg	Advanced Math	Pre- Algebra	Early Lunch	Pre- Algebra			Geometry		Geometry
	Elem Alg									
D. Pazurek B235		Geometry	Algebra I	Algebra I				Algebra II		Geometry
B. Rossing B226	Pre-Calc	Algebra I	Geometry					Pre-Calc H		Geometry
	Pre-Calc									
L. Schroeder B227		Pre- Algebra		Algebra II		Advanced Math	Late Lunch	Dept Head	Pre- Algebra	Algebra II

Fort Atkinson High School
2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
MUSIC										
T. Cook M122		Jazz Ensemble	Jazz Lab	Blackhawk Band						
		Jazz Ensemble								
C. Engstrom M148		Blackhawk Chorale	Womens Select			Chamber Choir	Late Lunch		Show Choir JV	Show Choir
E. Bjoraker M117	Orchestra									
HEALTH/PHYSICAL EDUCATION										
M. DeRubeis	PE 10-12	PE 10-12	Special Design/Adapt			PE 10-12	Late Lunch	PE 10-12		PE 9
	PE 10-12	PE 9		PE 10-12		PE 10-12			Health	
M. Hintz		PE 9	PE 10-12	PE 10-12		Middle Lunch	PE 9	PE 9	PE 10-12	
			PE 9	Early Lunch	PE 10-12		PE 10-12	PE 10-12	PE 9	PE 9
S. Mahoney	Lifeguard	Strength Training	Strength Training				Lifeguard	Strength Training		Dept Head
		PE 10-12	Strength Training	Strength Training		Middle Lunch	Strength training	PE 9	Strength Training	
A. Hibbs B209		Health	Health				Health	Health		
		Health	Health	Health				Health		

Fort Atkinson High School
2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
SCIENCE										
S. Bottum G127		Chemistry				Biology	Late Lunch	Chemistry	Chemistry	AP Biology
M. Dobson G106	Biology	Biology		Med Occ				Biology	Biology	Biology
J. Frey G145		Earth Science				Earth Science	Med Occ	Science 9	Science 9	Earth Science
N. Hamele G134	Gen Anat Physiology	Gen Anat Physiology		Early Lunch	Biology		Biology			Biology
Y. Loiselle G106	Science 9			Science 9		Science 9	Late Lunch	AP Env Science	Natural Resources	Science
R. Rumppe G125	Chemistry		Chemistry	Qualitative Analysis H		Chemistry	Late Lunch		Chemistry H	Chemistry H
C. Westby G147	Science 9		Science 9	Electronics		Middle Lunch	Science 9	Organic Chemistry Dept Head	Physics	Science 9

Fort Atkinson High School
2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
SOCIAL STUDIES										
T. Carter G248	ECS	ECS	Psychology	Early Lunch	ECS - H		ECS - H		ECS - H	
			Psychology							Psych
A. Feutz G247	US History		Diversity of America	Early Lunch	US History			Sociology		US History
			Sociology						Women's Studies	
P. Hatlen G258	AP Geography		US History	Economics				Economics	Economics	Economics
				AP Micro - Economics				Economics	Economics	Economics
S. Meinel	ECS	AP Psych	ECS	Early Lunch	AP Psych		ECS	Dept Head	ECS	
D. Schweddrsky G254	AP US History	WI Story		Today's World		AP US History	Late Lunch	AP US History	Mod World History	
			Today's World						Anc Med History	
T. Swantz G243	Adv LS	Government	Adv LS	Adv LS			Government	Government H	Government	
	Adv LS	Adv LS	Government			Government		Government H	Government H	Adv LS
J. Yoder G256		US History	History of Warfare	History of Warfare				US History	US History	ECS
	ECS						History of Warfare			

Fort Atkinson High School 2011-2012 TEACHER MASTER SCHEDULE

Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
SPECIAL EDUCATION										
E. Ehler B217	VI	VI	PREP Economics	Government (David SH) (David SH)		Middle Lunch	Resource (David SH)	VI	(David SH) PREP	VI
C. Schoenike B219	Read 180	Read 180	Applied Math	PREP Applied Math		Resource	Late Lunch	Resource	Careers PREP	Resource
B. Noll B118	Resource					Independent Living	Late Lunch	English 11	Independent Living	
P. Singer B207	Consumer Math	Resource Algebra	Resource	Pre- Algebra Consumer Math		Algebra	Late Lunch Resource	Consumer Math Pre- Algebra		PREP
C. Swantz B213	Alternative English		English 11	Resource		English 12	Late Lunch	PREP	US History	Dept Head
N. Unterholzner B231	English 9	English 9 Resource	PREP	Early Lunch English 9	Resource		STAFF	English 10	Resource	English 10
M. Finley B219	Applied Math	Transition Careers								

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Staff	Period 1	Period 2	Period 3	Period 4/5	Period 5/6	Period 6/7	Period 7/8	Period 9	Period 10	Period 11
TECHED										
J. Kapugia B109	Beginning Cabinet	Beginning Cabinet	Manufacture	Early Lunch	Advanced Cabinet		CAD/CAM Eng I	Advanced Cabinet		Dept Head
	Beginning Cabinet	Material Process	Beginning Cabinet				CAD/CAM Eng II			
S. Merkel B113H	CAD I	Consumer Care	CAD II Mechanical							
	Consumer Care	Computer Graphics	CAD II Arch							
G. Pernot B113	Auto Tech I	Energy & Small Eng	Auto Tech II					Energy & Small Eng	Const I	Const I
		Energy & Small Eng		Auto I				Manufacture	Const II	Auto Tech I
WORLD LANGUAGE										
B. Behling G210	Spanish I		Spanish I	Early Lunch	Spanish I		Spanish II		Spanish II	Spanish II
D. Lemke G208		French I	French IV	French II		Middle Lunch	French II	French III		French I
J. Risic G214	Spanish I	Spanish II	Spanish II						Spanish I	Spanish I
S. Stone G216	German I		German II	German I		Middle Lunch	German III			
L. Warren G212		Acc Spanish IV	Spanish IV	Early Lunch	Spanish III			Spanish III	Acc Spanish III	